



Administrative Procedure 4100 Graduation Requirements for Degrees and Certificates

Reference: *Title 5, Sections 55800 et seq.*

The Governing Board of West Hills Community College District shall confer the degree of Associate of Arts or Associate of Science degree upon a student who has demonstrated competence in reading, in written expression and in mathematics, and who has satisfactorily completed at least 60 semester units of degree applicable units, of which 12 units are completed in residency.

Commencing in Fall 2009, the West Hills Community College District competency shall be defined as completion of English 1A (Composition and Reading) and Math 63 (Intermediate Algebra) (equivalent or higher course). Course work requirements must be fulfilled in a curriculum accepted toward the degree by West Hills College Coalinga and West Hills College Lemoore as shown in its catalogs or on the District's website.

Students must complete at least 60 semester degree applicable units with a grade point average of at least 2.0.

Degree applicable coursework is defined at the course level in the West Hills College Coalinga and West Hills College Lemoore catalogs as defined by Title 5, Section 5502(a). Transfer course work from another institution that meets requirements as defined by Title 5, Section 5502(a) is accepted as degree applicable coursework.

The Associate Degrees require at least 18 semester units in general education courses, a major area of study of at least 18 semester units with a grade point average of at least 2.0, and electives to complete 60 semester units and an overall grade point average of at least 2.0.

At least 12 semester units must be completed in residence at West Hills College Coalinga or West Hills College Lemoore.

The general education requirements must include a minimum of 18 units work in the natural sciences, the social and behavioral sciences, humanities, and language and rationality, English composition, communication and analytical thinking.

Ethnic studies will be offered in at least one of the areas required.

Local district requirements are Health Education 35 and students less than 21 years of age on their graduation date must complete at least 2 units of physical education activity courses.

Associate degree requirements, which include general education requirements, are listed in the West Hills College Coalinga and West Hills College Lemoore catalogs and on the District's website.

Certificates of achievement require major course work as listed in the West Hills College Coalinga and West Hills College Lemoore catalogs with a grade point average of at least 2.0 in the area of

**Administrative Procedure 4100
Graduation Requirements
for Degrees and Certificates**

certification, a minimum of 12 semester units completed from West Hills College Coalinga and/or West Hills College Lemoore, and all major course work as defined in the college catalogs.

Board approval date: 5/26/09