



Board Policy 4100 Graduation Requirements for Degrees and Certificates

Reference: *Education Code Section 70902(b)(3); Title 5, Section 55060 et seq.*

The District grants the degrees of Associate of Arts and Associate of Science to those students who have completed the subject requirements for graduation and who have maintained a minimum 2.0 cumulative grade point average and all grades of C or better in the major. Students must also complete the general education, residency and competency requirements set forth in Title 5 regulations.

Students may be awarded a Certificate of Achievement upon successful completion of courses of study or curriculum for which the District offers a certificate. The District has certificate programs that upgrade and develop occupational and vocational proficiency.

The Chancellor shall establish procedures to determine degree and certificate requirements and to assure that graduation requirements are published in the district's catalog(s) and included in other resources that are convenient for students.

Students who maintain continuous enrollment may elect to use the graduation requirements from the catalog in effect at the time the student began attending the West Hills Community College District, or any of the public California Community Colleges or California State Universities. Alternatively, students may elect to use the catalog in effect at the time the student is graduated. Beginning with the 2011-12 academic year, continuous enrollment is defined as being officially enrolled in one term during each academic year (summer, fall, or spring). Active military duty will maintain a student's continuous enrollment provided the student returns during the academic year following release from active duty.

See Administrative Procedure 4100 and 4107

Board approval date: 5/26/09
Revised: 9/27/11