

2018–19 Terms of Agreement

Financial Aid is a Supplement, Not Support

Financial aid is meant to supplement the cost of your education. It is not designed to be your sole support and should not be treated as such. Financial aid funds may not be available the first week of classes, so you should plan to pay for your books and supplies upfront until the funds are disbursed.

*** Please read and keep for your record***

Federal Pell Grant Awards are based on full-time enrollment, which is 12 or more units. Awards will be recalculated for less than full-time enrollment.

I agree to check my West Hills College email regularly to review my financial aid communications. The initial Pell Grant amount (30%) will be disbursed on the first Friday of the fall and spring terms. The remainder of the Pell Grant amount will be disbursed biweekly throughout the term. The initial disbursement dates are listed on the award letter email; advances are not permitted. **The first disbursement of each term will not include classes added within two weeks prior to the start of the term.** Disbursement dates are available on the Financial Aid Website at http://www.westhillscollge.com/lemoore/financial_aid/disbursement-calendar.asp

I understand that if I drop units, the amount I qualify for is reduced; thus reducing or eliminating any future payment and I may owe money.

I understand that I may not receive federal aid at more than one school at the same time.

If I am in default on a student loan prior to my enrollment at West Hills College, I am not eligible for any federal aid. I may still be eligible for a California College Promise Grant, if I meet the eligibility criteria. Students who first enroll in a program of study on or after July 1, 2012, will not be eligible to receive Title IV student aid unless they have obtained a high school diploma or a recognized equivalent (i.e. GED). Ability-to-benefit (ATB) alternatives will not be available.

Federal Pell Grants are limited to 150% of the normal time it takes to achieve a goal. West Hills College requires a student to complete 60 units to obtain an Associates degree and usually less for a certificate. Once a student has attempted 90 units, they have reached the 150% limit. Basic skills classes count toward the 90 unit maximum but will be taken into consideration when the student appeals.

I understand I must make satisfactory academic progress toward my goal. This is defined as completion of at least 70% of units attempted for a term with at least a 2.0 GPA or better. Grades which demonstrate academic progress are: A, B, C, CR, P. Grades which do not demonstrate academic progress are: D, F, NC, NP, I, IP and W. Classes for which an “I” grade is given must be completed within one year. Classes for which an “IP” grade is given must be completed within the following semester.

I agree that money I owe for tuition or dorm expenses will be automatically deducted from my financial aid (Pell/Cal Grants, Workstudy, and Loans) unless I notify the Business Office in writing at least two weeks in advance of the disbursement. I further understand that my financial aid will be withheld until all outstanding debts to the institution are paid in full.

Previously Funded Classes: Financial aid is not obligated to fund a class more than one time; however units for all attempts will count toward the 90 unit maximum.

Recalculation due to Inaccurate Information: Grant eligibility will be recalculated if the Financial Aid Office becomes aware of a discrepancy in the information supplied by the student. This may result in a financial aid overpayment. The student is responsible for paying any overpayments of financial aid. Therefore, it is important to be as accurate as possible when you apply for financial aid.

New and returning students must maintain Satisfactory Academic Progress (SAP) to remain eligible. Loan borrowers must be enrolled in at least half-time status (6 unit minimum) to be eligible.

Payment Delays

Unexpected delays in the receipt of financial aid can occur.

Loans are not disbursed until at least 30 days after the start of the term and are disbursed in five equal disbursements per fall/spring terms.

Subsidized Loan Limit

First-time borrowers may only receive Subsidized Direct Loans for up to 150% of the published length of their current program.

DO NOT MAKE PLANS FOR THIS MONEY BEFORE YOU RECEIVE IT!

Students who are on Financial Aid Warning status can still receive financial aid. During the Financial Aid Warning term, students must achieve a 2.0 GPA or better and complete at least 70% of the units attempted* or risk being placed on Financial Aid Denial.

***Unit Completion Rates**

Units Attempted (UA)	Must Complete
13 or more	70% of UA
12	8.4 units
11	7.7 units
10	7.0 units
9	6.3 units
8	5.6 units
7	4.9 units
6	4.2 units
5 or less	All units

Students who have been placed on Financial Aid Denial or Maximum Time (possess a bachelor’s degree or attempted more than 90 units) may appeal for reinstatement of financial aid.

Students who wish to appeal must complete and submit a Financial Aid Appeal Form with a Student Educational Plan to the Financial Aid Office for reconsideration.

If approved, students will be placed on Financial Aid Probation and their aid will be reinstated. Students must make Satisfactory Academic Progress during their Probationary term by completing at least 70% of the units attempted with a 2.0 GPA.

If denied, students must complete a term without financial aid and make Satisfactory Academic Progress. After grades are posted, students may request a Review of Transcripts for reconsideration of their financial aid.

The deadline to submit a Financial Aid Appeal Form is the end of the 12th week of Fall and Spring terms. The last day to submit a Summer Appeal is June 30.

Recalculation of Awards

Students who receive Federal financial aid funds and drop or add classes prior to the Census Date will have their financial aid recalculated and may be required to repay a portion of it back or may be eligible for more. No recalculation up or down will be done after the Census Date.

Returning Funds

Students who withdraw from all of their classes prior to the 60% point of the length of the term will be required to repay a pro-rated portion of their Federal financial aid. This calculation is based on the last day of attendance. Students who receive all “F”, “NP”, or “W” grades at the end of the term are also subject to this policy. The midpoint of the term will be used for the calculation. Students who owe repayments of federal funds must repay within 45 days of being notified or risk losing further eligibility.

My signature certifies that I have read, understand, and agree to the terms and conditions listed above.

Student Signature

Print Name

Date

WHC ID#