

West Hills Adult Education Consortium

CAEP Reports Due Dates FY 2026-2027

Due Dates:		
WHAEC	State Office of CAEP	
		Aug-26
	Aug 15	Annual Plan for 2026-27 due in NOVA
		Sep-26
Aug 21	Sep 1	FY 25-26 - Member Expense Report due in NOVA (Q4)
Aug 21	Sep 1	FY 26-27 - Certification of Allocation Amendment due in NOVA
Sep 1	Sep 30	FY 25-26 - Member Expense Report certified by Consortia in NOVA (Q4)
Sep 16	Sep 30	FY 26-27 - Member Program Year Budget and Work Plan due in NOVA
Sep 30	Sep 30	End of Q1
		Oct-26
Oct 15	Oct 30	FY 26-27 - Member Program Year Budget and Work Plan certified by Consortia in NOVA
Oct 14	Oct 31	Student data due in TOPSPro (Q1) for the Data Integrity Report
Oct 14	Oct 31	Employment and Earnings Follow-up Survey
		Nov and Dec-26
Nov 11	Dec 1	July 1, 2025 to June 30, 2026 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
Nov 2	Dec 1	FY 26-27 - Member Expense Report Due in NOVA (Q1)
Dec 1	Dec 31	FY 26-27 - Member Expense Report certified by Consortia in NOVA (Q1)
Dec 31	Dec 31	End of Q2
		Jan-27
Jan 13	Jan 31	Student Data due in TOPSPro (Q2) for the Data Integrity Report
Jan 13	Jan 31	Employment and Earnings Follow-up Survey
		Feb-27
	Feb 28	Preliminary allocations for 2027-28 released by this date.
		Mar-27
Feb 1	Mar 1	FY 26-27 - Member expense report is due in NOVA (Q2)
Mar 10	Mar 31	FY 26-27 - Member Expense Report certified by Consortia in NOVA (Q2)
Mar 31	Mar 31	End of Q3

		Apr-27
Apr 14	Apr 30	Student Data due in TOPSPro (Q3) for Data Integrity Report
Apr 14	Apr 30	Employment and Earnings Follow-up Survey
		May-27
April 14	May 2	CFAD for 2027-28 due in NOVA
		Jun-27
May 3	June 1	FY 26-27 - Member Expense Report due in NOVA (Q3)
May 28	June 15	2027-28 Course Approvals are due to the California Department of Education (CDE)
June 15	June 30	FY 26-27 - Member Expense Report certified by Consortia in NOVA (Q3)
Jun 30	Jun 30	End of Q4
		Jul-27
Jul 5	Jul 15	Student Data due in TOPSPro (Q4) for Data Integrity Report