



Philosophy

Emeritus status is designed to recognize the contributions of former employees to the mission of the West Hills Community College District and honor their work and impact on the District.

Eligibility for Emeritus Status

Upon retirement, former employees may be eligible for emeritus status if they have served the West Hills Community College District for a minimum of 10 years. Recommended individuals must be in good standing with the District.

Recommendation Process

Recommendations for emeritus status may be made to the Chancellor following the end of each fall and spring semester. Recommendations will be reviewed by the Chancellor to ensure eligibility. If the Chancellor determines that the recommended individual(s) has/have met the criteria for eligibility and agrees with the recommendation, the name(s) may be presented to the Board of Trustees for consideration and approval of emeritus status.

Benefits of Recommendation

Recognition of emeritus status shall include, but not necessarily be limited to, the following privileges, benefits and courtesies:

- A letter certifying emeritus status of the respective former employee endorsed by the President of the Board of Trustees and the Chancellor
- A library card allowing use of the library at any West Hills Community College District campus

Date: 11/20/19