



Reference: *34 Code of Federal Regulations Part 668.46(b)(3);  
ACCJC Accreditation Standard III.B.1*

During business hours, District facilities (excluding residence halls) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all District facilities is by key or key card, if issued, or by admittance via the Campus Security or Campus Police, or residence hall staff. In the case of periods of extended closing, the District will admit only those with prior written approval to all facilities.

Residence halls are secured 24 hours a day. Over extended breaks, the doors of all halls will be secured around the clock, and will be equipped with a lock separate from the regular key issued to resident students. Some facilities may have individual hours, which may vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic will have regular periodic security surveys and will be reviewed by the Vice Chancellor of Business and Fiscal Services, College President, Director of Maintenance and Operations, Campus Security Officer or Campus Police, and the Chief Student Services Officer (CSSO). Surveys shall examine security issues such as landscaping, locks, alarms, lighting, and communications.

Additionally, during the academic year, the Vice Chancellor of Business and Fiscal Services, College President, Director of Maintenance and Operations, Campus Security Officer or Campus Police, CSSO, and maintenance and operations staff shall meet to discuss campus security and access issues of pressing concern.

Date: 6/28/16

Reviewed/Revised: 05/17/2022