



Reference: *Education Code Section 70902(b)(3);  
Title 5 Sections 55031-55034*

The Board and the West Hills Community College District expects each student to maintain satisfactory progress either toward graduation or toward transfer to other institutions. A student's scholastic progress is considered satisfactory when he/she maintains at least a "C" (2.0) average and he/she is completing more than half of their attempted units.

### Probation

A student shall be placed on academic probation if he or she has attempted a minimum of 12 semester units of work and has a cumulative grade point average of less than a "C" (2.0).

A student shall be placed on progress probation if he or she has enrolled in a total of at least 12 semester units and the percentage of all units in which the student has enrolled, for which entries of "W," "I," "NC," and "NP" were recorded reaches or exceeds 50 percent.

A student who is placed on probation may submit an appeal in accordance with procedures to be established by the Chancellor.

A student on academic probation shall be removed from probation when the student's accumulated grade point average is 2.0 or higher. A student on progress probation shall be removed from probation when the percentage of units in the categories of "W," "I," "NC," and "NP" drops below 50 percent.

### Dismissal

A student who is on academic probation shall be subject to dismissal if the student has earned a cumulative grade point average of less than 1.75 in all units attempted in each of three consecutive semesters.

A student who is on progress probation shall be subject to dismissal if the cumulative percentage of units in which the student has been enrolled for which entries of "W," "I," "NC," and "NP" are recorded in at least three consecutive semesters reaches or exceeds 50 percent.

A student who is subject to dismissal may submit a written appeal in compliance with administrative procedures. Dismissal may be postponed and the student continued on probation if the student provides evidence of extenuating circumstances or shows significant improvement in academic achievement.

## Readmission

A student who has been dismissed may request reinstatement after one full academic year.

Readmission may be granted, denied, or postponed according to criteria contained in administrative procedures.

The Chancellor shall develop procedures for the implementation of this policy that comply with the Title 5 requirements.

See Administrative Procedures 4250 and 4255

Board approval date: 10/22/13  
Reviewed/Revised: 7/24/18; 1/17/25