



Reference: *Government Code Section 3547*

The Chancellor is directed to enact administrative procedures that assure compliance with the requirements of Government Code Section 3547 regarding the presentation of initial proposals for collective bargaining to the Board of Trustees.

Collective bargaining begins when either an exclusive representative or the district itself presents an initial proposal for consideration in accordance with the following timelines:

- The initial proposals of both the union and district must first be presented at a public meeting (Govt. Code § 3547(a));
- A “reasonable time” must pass for the public to become informed regarding the proposals (Govt. Code § 3547(b));
- The public must be given an opportunity to express itself regarding the initial proposals at a public meeting of the district’s Board of Trustees (Govt. Code § 3547(c)); and
- After the public has had the opportunity to express itself at a public meeting, the governing board must formally adopt the District’s initial proposals. The Board of Trustees is not required to adopt the union’s initial proposals. (Govt. Code § 3547(c)).

Board approval date: 5/22/18

Reviewed/Revised: 6/25/24