WEST HILLS
COMMUNITY COLLEGE DISTRICT

Board Policy 4225
Course Repetition

Reference: *Title 5 Sections 55040, 55041, 55042, 55044, and 58161*

Students may repeat courses in which substandard grades (less than "C" and including "FW") were earned. The Board of Trustees has determined reasonable limitations on course repetition as described in Administrative Procedure 4225, Course Repetition.

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.

Under special circumstances, students may repeat courses in which a "C" or better grade was earned. The special circumstances are defined in administrative procedures.

See Administrative Procedure 4225

Board approval date: 2/17/09
Reviewed/Revised: 11/16/21; 10/28/25