

Administrative Procedure 4070 Course Auditing and Auditing Fees

Reference: Education Code Section 76370

A student may register to audit a course after the first week of instruction during a regular semester. A student may register to audit a course after the second class meeting during a short-term course or during the summer session.

Auditing a course will be permitted only if there is space available in the class, the class prerequisites are met, and the instructor's permission is obtained.

A course may be audited one time.

A \$15.00 per unit fee will be charged with the following exception:

 A student enrolled for credit in ten or more units will not be charged a fee to audit three or fewer units per semester. Refund of this fee is not available.

Once a student has enrolled to audit a course, he/she may not enroll in that course for credit during the same semester.

An auditor may participate in class activities and/or take examinations and/or write papers with the instructor's consent.

Regular class attendance is expected.

An audited course will not be posted on a student's permanent record.

Date: 08/24/2021