WEST HILLS
COMMUNITY COLLEGE DISTRICT

ADDENDUM #3
RFP 2025-1: Broadband Market & Feasibility Studies

Notice to Bidders on the Above Request for Proposals:

This addendum forms a part of the contract documents. The following questions were submitted seeking interpretation of this RFP.

1. Since the answers to questions period is so close to the deadline, is there a possibility for a one-week extension in order to incorporate the answers into proposals, especially since this is a hard-copy submission requiring transport time?

   Answer: There is no extension to the deadline for submission of proposals.

2. Regarding the request for work samples in Section 3.5.2.3., is West Hills requesting samples from previous work or project profiles that demonstrate the development of work samples similar to those requested in the RFP?

   Answer: Yes, the samples should be for similar projects to give the District an idea of the potential product output the awarded Bidder may produce.

3. The RFP states the Letter of Interest is valued at 10pts – does the evaluation criteria for the Letter of Interest include any other elements besides those listed in Section 3.5.1?

   Answer: Only the elements listed in Section 3.5.1 will be considered and evaluated for the Letter of Interest.

4. What is the source of funding for the project? Is the source a local, state, or federal grant?

   Answer: This project is funded with a federal grant.

5. Will the winning vendor receive access to the National Broadband Serviceable Location Fabric Database?

   Answer: The District does not currently hold a license for this database. If the Bidder requires the District provide access to this database please indicate in proposal as District's responsibility.

6. Does the district currently hold the license for access to this database?

   Answer: The District does not currently hold a license to access this database.

7. Does the district have forethoughts about how the funds should be split between the phases?

Answer: The Bidder may determine how their proposal shall be split between the phases based on the hours, benchmarks, and expense factors specific to their proposal. The costing will be evaluated under Rate/Fee Schedule worth 30 points and should be reasonably correlated to the approach to this project.

8. What outcome of the Market Study will be necessary to determine a go-forward on the feasibility study phase?

   Answer: Pursuant to the grant objectives, the current steering committee will review the Market Study data and make a recommendation to the Board of Trustees on how to proceed. The steering committee's recommendation may include other factors outside of the market analysis such as funding, timeline, etc. Ultimately the board will have final approval and if the Feasibility Study shall move forward.

9. Regarding the three (3) samples of work, are you looking for specific work products/deliverables to be attached?

   Answer: The District is seeking samples of deliverables that would be considered similar to the deliverables that the awarded Bidder may produce as a result of this project.

10. For Attachment D. References, what information do are you seeking for the "Contact" line?

    Answer: The "Contact" should be the name or name(s) of specific personnel that the District can contact directly for reference checks. The "Name" in this section may be a person, firm, or company that the "Contact" person is or was employed by.

11. Under the sample services agreement, section 19 ADA/Accessibility, there are three web links listed, all of which resolve to unfound pages. Please advise which web sites contain the relevant information.

    Answer: The services agreement may be revised to remove the invalid web links. The State of California Department of Rehabilitation's website state the State Digital Accessibility Laws including the incorporation of Section 508 of the Federal Rehabilitation Act and Web Content Accessibility Guidelines. If a Bidder finds issue with this or any other language, it should be noted in Exhibit – Agreement to Terms and Conditions.

12. How many household surveys per Trustee Area is the District hoping to see the vendor produce in order to see a certain number of responses and reasonable, representative sample size?

    Answer: The District would rely upon the expertise of the firm on the specifics for data collection method. The method and rationale should be included in the Proposal.

13. What is your appetite for alternative access technologies beyond fiber (i.e. licensed/unlicensed fixed wireless, LEO)?

Answer: For the Market Analysis, the current FCC benchmark for broadband should be used, which was increased to 100 Mbps download and 20 Mbps upload as of March 2024. All applicable broadband services should be included in the market analysis to determine if all locations are unserved, underserved, or served with broadband access. For the Feasibility Study, the research should only consider technologies that meet the current FCC definition of broadband.

14. Does WHCCD anticipate receiving any additional broadband funds for provision to the community?

Answer: The District does not currently have additional broadband funding; however, it is in the process of identifying additional funding sources for assisting the cooperative in beginning operations.