## **Admissions**

The 2019-2020 course catalog requires a revision. The following sub sections should read as follows:

# **Registration and Course Schedule**

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### **Registration Holds**

All student obligations must be met before a student's record is considered clear for registration. Outstanding holds prevent registration for classes, the ability to obtain enrollment verifications, grades, academic transcripts, degrees, and other services offered by the college.

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### Late Registration

Students may add classes through the first day of any class section. After the first day of class, students may add classes through the registration period with instructor add authorization. Students may make program changes during the first week (or the equivalent) of instruction, online or through the Student Services office, with instructor add authorization as long as prerequisites have been met for the desired course. After the first week of the semester, students may add a course with instructor add authorization and area administrator approval.

#### Wait Lists

When seats are not available, 5 days prior to the start of the term, students may add themselves to a course section waitlist. If seats become available, the first eligible student is granted permission to register and is informed via my.whccd.edu email address. This permission expires within five (5) days after being granted.

The waitlist acts as an indicator of interest to allow West Hills College Lemoore administrators to determine if another course section should be opened. West Hills College Lemoore cannot guarantee that seats will become available or that additional sections will be opened but will make every effort to redirect you to alternative sections with seat availability.