



WEST HILLS COLLEGE LEMOORE

Planning and Governance Council
September 23, 2020 – 2:30 p.m.
ZOOM: <https://cccconfer.zoom.us/j/94549008603>
MINUTES

Voting Members'	Representing	Present	Absent
Dr. Kristin Clark	President	✓	
Derek Lopez	Faculty Representative	✓	
Rene Paredes	Academic Senate President	✓	
Candace Simmons	Classified Staff Representative	✓	
Sze Ki Liu	Classified Staff Representative	✓	
Oscar Villarreal	Administrator	✓	
Deborah Soria	Administrator	✓	
Austin Hoffman	Student Representative	✓	
Yaritza Bejarano	Student Representative		✓
Cristina Cardoso	Counselor/Advisor	✓	
Ron Oxford	LRC Representative	✓	
Non-Voting Members'	Representing		
Keith Brock	Co-Chair, BAC	✓	
Joshua Allen	Chair, FSC	✓	
Val Garcia	Chair, IESSC	✓*	
Kris Costa	Chair, PAR		✓
Maria Gonzalez	Chair, PDC	✓	
Amber Tidwell	Chair, OAC		✓
Elmer Aguilar	Chair, Technology	✓	
Guests	Representing		
Monica Respondek	Equity Coordinator/ASB Advisor		✓
James Preston	Vice President of Educational Services/Accreditation Liaison Officer	✓	
Wendy Denney	EOPS Counselor	✓	
Callie Branan	Coordinator of Special Grants, Veterans Upward Bound	✓	
Nestor Lomeli	Director of Admissions and Records	✓	

* Val Garcia chaired the first portion of the meeting.

A. Call to Order:

This meeting was called to order at 2:33 p.m.

B. Program Review Presentations:

1. **EOPS Institutional Support Midterm Program Review** **Wendy Denney**
 Wendy Denney presented the EOPS Institutional Support Midterm Program Review with a PowerPoint presentation. This item will be listed as an action item on the next meeting agenda.

2. **Admissions and Records Institutional Support Program Review** **Nestor Lomeli**
 Nestor Lomeli presented the Admissions and Records Institutional Support Program Review with a PowerPoint presentation. This item will be listed as an action item on the next meeting agenda.

WHCL Mission

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C. Approval of the Minutes:

• **Minutes of September 9, 2020**

Rene Paredes motioned to approve the minutes of September 9, 2020; Sze Ki Liu seconded; approved.

D. Action Items:

1. SECOND READ: BP 4220, Standards of Scholarship (REVISED)

Dr. Kristin Clark

Rene Paredes motioned to approve the BP 4220, Standards of Scholarship (REVISED); Oscar Villarreal seconded; approved.

2. SECOND READ: BP 4225, Course Repetition (REVISED)

Dr. Kristin Clark

Rene Paredes shared Academic Senate notes:

Arts & Letters:

- BP/AP 4225, what does FW mean? If "Failed Withdraw", it is no longer being used. Does EW need to be reflected in the BP/AP 4225 as well?
- In both AP/BP 4225, the acronyms FW need to be spelled out.

Counseling & Support Area:

- Confused with the wording and meaning on AP 4225 – not completely understanding what it is saying.
- BP 4225 – assume it only applies to courses completed at WHCCD
- If we change the verbiage to say "less than C" that if a student who comes from another school that awards a -/+ grades; does this mean they can automatically repeat the course at WHCCD without having to petition (since it is less than a C)

What does "FW" stand for? Do not see that in the catalog's grading standards.

Candace Simmons motioned to table BP 4225, Course Repetition (REVISED); Rene Paredes seconded; this item will be listed as an action item on the next meeting agenda.

3. SECOND READ: AP 4225, Course Repetition (REVISED)

Dr. Kristin Clark

PGC recommended BP 4225, Course Repetition should include Guidance Studies and categorize repeatable courses and repeats for substandard grades to improve the readability of the procedure. Val Garcia, Nestor Lomeli and Elmer Aguilar will check the AP language with Title V language and bring back recommendations to the next scheduled PGC meeting

At this time, AP 4225, Course Repetition (REVISED) was tabled. This item will be listed as an action item on the next meeting agenda.

4. SECOND READ: AP 7230, Classified Employees (REVISED)

Dr. Kristin Clark

Rene Paredes motioned to approve AP 7230, Classified Employees (REVISED); Candace Simmons seconded; approved

5. SECOND READ: AP 7250, Educational Administrators (REVISED)

Dr. Kristin Clark

Rene Paredes motioned to approve the AP 7250, Educational Administrators (REVISED); Candace Simmons seconded; approved.

E. Board Policies and Administrative Procedures:

1. FIRST READ: BP 4300, Field Trips and Excursions (REVISED)

Dr. Kristin Clark

The members' reviewed BP 4300, Field Trips and Excursions (REVISED). This item will be listed as an action item on the next meeting agenda.

2. FIRST READ: AP 4300, Field Trips and Excursions (REVISED)

Dr. Kristin Clark

The members' reviewed AP 4300, Field Trips and Excursions (REVISED). This item will be listed as an action item on the next meeting agenda.

3. COURTESY REVIEW ONLY: AP 6305, Reserves (NEW)

Dr. Kristin Clark

The members' reviewed AP 6305, Reserves (NEW) as a courtesy review item only.

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G. Information /Discussion

1) Eagle Vision Planning Session 2020

Dr. Kristin Clark

The Eagle Vision Planning Session 2020 is scheduled for Friday, September 25, from 9 a.m. - Noon via Zoom. Data, college goals and the mission statement will be reviewed during this session. Materials collected from this session will be forwarded to IESSC and the committee will refine the goals and mission statement to bring back to PGC for review and final approval.

2) Review of Potential Lemoore is More Tagline

Dr. Kristin Clark

Kristin Clark shared an example of the "Lemoore is More" Tagline on an email signature. The members' favored the tagline to be added to employee email signatures.

3) The Great Shakeout- Thursday, Oct. 15 at 10:15 a.m.

Josh Allen

Josh Allen announced, The Great Shakeout is scheduled for Thursday, October 15, at 10:15 a.m. Regroup will be used to test our emergency alert system and he will be requesting the building monitors to be on campus to conduct the earthquake drill.

3) Academic Senate

Rene Paredes

Rene Paredes commended James Preston and Debbie Lou Angeles for their work with Nestflix, the hub for resources, innovation, and support during Alternate Instructional Delivery. She shared at the last Academic Senate Meeting, Amy Babb shared CTE is doing a great job adjusting instruction and services in light of the COVID-19 pandemic. Faculty are working on filing Distance Education (DE) Addendums for spring courses if the course modality will be taught in some form of distance education.

4) Associated Student Government

Yaritza Bejarano / Austin Hoffman

Austin Hoffman reported student representatives have been assigned to all committees. Val Garcia announced 43 cars went through the Food Day distribution drive-through. Val is the currently assisting ASG while they are searching to fill the vacancy of Coordinator of Student Support Programs and Engagement.

H. Report from Committee Representatives:

1) Budget Allocation Committee (BAC)

Keith Brock

Keith Brock reported budget requests are beginning to be submitted and reminded all the deadline for item submissions is Wednesday, October 28.

2) Facilities and Safety Committee (FSC)

Joshua Allen

Josh Allen reported FSC met and discussed the California ShakeOut event. Room 811 and Room 823 have been revamped.

3) Institutional Effectiveness Student Success Committee (IESSC)

Val Garcia

Val Garcia reported IESSC met Monday, September 21 and discussed sub-committee updates, the role of collecting data and looking forward to the Eagle Vision Planning Session.

4) Outcomes and Assessments Committee (OAC)

Amber Tidwell

In Amber Tidwell's absence, her report was shared:

The OAC is continuing to clean up CSLOs in eLumen and will be sending out assessments for FA20, our 3rd semester of the current assessment cycle. Courses that still need to be assessed will be a focus over the next two semesters. We are also evaluating ISLOs and looking at how effectively they map across programs and service areas.

5) Professional Development Committee (PDC)

Maria Gonzalez

Maria Gonzalez had no update at this time and announced PDC is scheduled to meet Wednesday, October 7.

6) Program and Accreditation Review (PAR) Committee

Kris Costa

James Preston reported in Kris Costa's absence, PAR Committee met and reviewed the ACCJC West Hills College Lemoore Midterm Draft, the '20-'21 Program Review Schedule and will vote on an Institutional

Support template.

7) **Technology Committee**

Elmer Aguilar

Elmer Aguilar had no update at this time and announced the Technology Committee is scheduled to meet Thursday, October 1.

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I. Other Items:

Kristin Clark shared with great sadness, the passing of West Hills College Lemoore Men's Basketball Coach, Coach Donnye Ross, who lost his battle with cancer. She will email the funeral information as soon it is available. Kristin reminded all to encourage students to register to vote at RegisterToVote.ca.gov/?t=s and select **West Hills College Lemoore** as their school to count.

Ballot Bowl Timeline:

Monday, October 19th, 2020: Voter Registration Deadline

Tuesday, November 3rd 2020: Election Day/Ballot Bowl Challenge Ends.

J. Adjournment:

This meeting adjourned at 4:13 p.m.

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