WEST HILLS COLLEGE
LEMOORE

President's Update January 13, 2020

Welcome to the Spring 2020 Semeter!

What's New?

Group Mental Health

WHCL has contracted with a licensed therapist who will provide group counseling for students this semester. Students will be referred to group counseling through the Behavioral Assessment Team (BAT). As a reminder, faculty and staff can refer students to mental health resources via the online Student of Concern form.

Lactation Room

A designated lactation room is available for students and staff in the Library, Room 423. Staff can book the room for students via Outlook.

Goodbye School Dude

At the end of January we will no longer use School Dude for Maintenance and Operations work order submission and management. We will transition over to ZenDesk, which is the same ticketing software used to Information Technology, Marketing, and Research. Once the new system is up and running, the Portal link to School Dude will be replaced with the new Maintenance and Operations work order form.

Meal Cards

Thanks to the generosity of our community and employees, WHCL will issue $5 meal cards to students in need. The meal cards can be used at Vel's Café in the Student Union. You can refer students to their counselor or advisor in the Administration Building or you can submit Student of Concern form.

There is still time to donate. Donating just $5 to the Fight the Hunger Campaign provides a meal to a student in need.

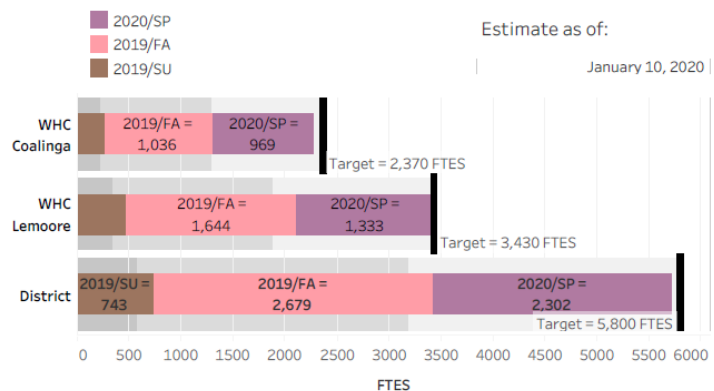**Click here to donate to the campaign.**

Enrollment Update

As of 1/10/20, WHCL has reached the 2019-20 FTES target. I'd like to thank the faculty for taking additional students in their courses. Thanks also to the student services staff including counselors, advisors, student services technicians, financial aid technicians, and the e-Huddle team. As a result of our collaboration, our productivity continues to increase. Based on the California Community College System standard, efficiency should be at 525. This fiscal year, WHCL's efficiency target is 470-490 and as of 1/10/20, we are at 480. Please continue to encourage students to enroll in our low-enrolled courses and programs, especially our Career and Technical Education (CTE) classes.

College
All

320 Apportionment Year
2020

FTES Report

	2019-20		Grand Total
	WHC Coalinga	WHC Lemoore	
Pct of Target (actual/tar..	96.0%	100.6%	98.7%
Actual FTES	2,275	3,449	5,724
Projected FTES	1,977	3,299	5,276
Annual FTES Target	2,370	3,430	5,800

Estimate as of:

January 10, 2020

WHC Coalinga: 2019/FA = 1,036 | 2020/SP = 969 | Target = 2,370 FTES

WHC Lemoore: 2019/FA = 1,644 | 2020/SP = 1,333 | Target = 3,430 FTES

District: 2019/SU = 743 | 2019/FA = 2,679 | 2020/SP = 2,302 | Target = 5,800 FTES

Current Productivity (WSCH/FTEF) and Annual Target

	College (combi..		
2019-20	WHC Coalinga	432	Target = 440 - 460
	WHC Lemoore	480	Target = 470 - 490
2020-21	WHC Coalinga	0	Target = 450 - 470
	WHC Lemoore	0	Target = 480 - 500
2021..	WHC Lemoore	0	

Annual Budget Process Update

The annual budget allocation process for the 2020-21 fiscal year is underway. Facilities requests will be reviewed by the Planning and Governance Council on January 22, and the Executive Team is reviewing the non-faculty positions, professional development, and supplies and technology requests. Two teaching faculty positions (Biochemistry and Geography/Geology) and one counseling position (DSPS Counselor/Learning Disability Specialist) were approved at Chancellor's Executive Cabinet. The counseling position is funded through restricted (categorical) funds. We will advertise these positions as soon as possible in order to attract the best applicant pools.
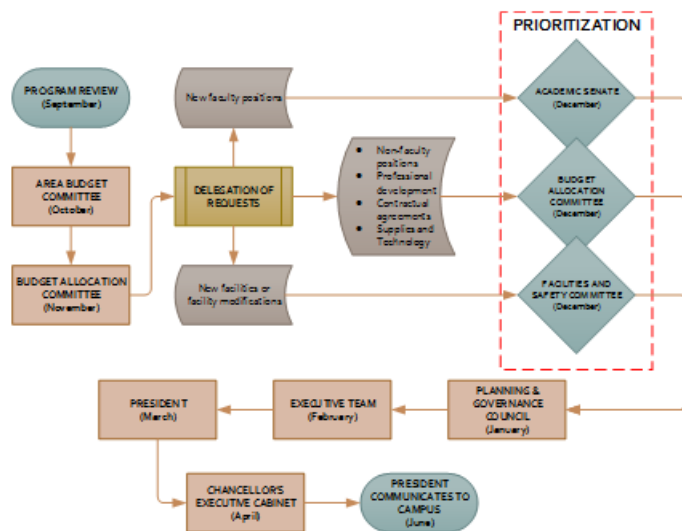
Annual Budget Allocation Process--WHCL Planning and Governance Manual, page 8

Facilities (to PGC 1/22/20)
Executive Team (in review):
- Non-faculty positions
- Professional Development
- Supplies & Technology

✓ **Faculty Positions**
- Senate 11/18/19
- Letter to Chancellor 12/3/19
- PGC 12/11/19
- Chancellor's Cabinet 1/7/20

Funded:

#1 Biochemistry

#2 Geography/Geology

#4 DSPS Counselor/Learning Disability Specialist

Staff Resources

Bookmark these sites for easy access to important information:

Core Four

One stop access for faculty to access to the Canvas LMS, Elumen, Self-Service, and Case Management Tools.

Case Management Tools

One stop access to the Student of Concern Report, Civitas (coming soon Civitas 2.0), Student Conduct Report, and Title IX reporting.

Eagle Answer Center

Access to important information such as departmental hours of operation, important telephone numbers, events, evening duty administrator schedule, staff forms, and a link to the participatory governance page.

Eagle Answer Center

One-stop portal page that includes:
1) hours of operation for various campus offices
2) important telephone numbers
3) events (includes evening administrator)
4) important announcements
5) links to important online forms
6) Participatory Governance Committee Calendar

Let's start STRONG in 2020!